

## **Emerald Bay Outdoor Academy Instructor (ALG – Archery/Lifeguard)**

The Emerald Bay Outdoor Academy is a youth science education program based at Camp Emerald Bay on Catalina Island and operated by the Western Los Angeles County Council, Boy Scouts of America. Our mission is to *inspire the next generation of environmental stewards* through overnight science programs and Educational Outreach Partnerships. Our students come from public, private, charter, and homeschool organizations. We serve students in grades 5<sup>th</sup> through 12<sup>th</sup> every Spring and Fall.

### **Job Information:**

- This is a seasonal position.
  - Spring season is March 12 – June 4, 2023.
- 30 – 40 hours per week.
- Staff must reside on-site at Camp Emerald Bay in staff housing. Housing and meals are provided on site subject of a weekly deduction of \$218.59.
- Instructors are employed by the Western Los Angeles County Council, Boy Scouts of America.
- Pay is \$16/hour

### **All-Staff Responsibilities:**

- Provide exceptional customer service to all student and adult chaperone program participants.
- Maintain professionalism in the workplace and around camp.
- Attempt the American Red Cross Lifeguard certification provided on-site during staff training week.
- Instruct courses for students attending 3, 4, and 5-day overnight outdoor education programs.
- Provide lifeguarding for Outdoor Academy and other Emerald Bay programs.
- Provide basic first aid.
- Clean and maintain camp equipment and course materials.
- Assist with the general cleanup and cleaning of camp.
- Participate in staff trainings.
- Participate in weekly staff meetings.
- Assist with meal serving when assigned.
- Provide retail help in the Ship's Store training post when assigned.
- Other duties as assigned in camp may include work projects, providing staff assistance for non-Academy groups such as YMCA weekend groups.

### **Instructor (ALG) Specific Responsibilities:**

- ALG (Archery/Lifeguard) is a new position for the 2023 Outdoor Academy season with the goal of instructing activities such as archery, paddleboarding, snorkeling, kayaking, and float tests and providing instructional assistance to Naturalists in other courses.
- Complete archery range training.
- Facilitate archery courses.
- Maintain archery equipment.
- Provide instructional assistance to Naturalists.

**Benefits**

- First and last boat ticket to and from Catalina Island are provided.
- Hourly salary is \$16 per hour.
- Housing and meals provided subject to a weekly salary deduction of \$218.59.
  - Most staff reside in Bunk Cabins, with 3 staff per bunk room which is connected to another 3-person room via a shared bathroom and shower. Visit the facilities page for photos: <https://www.campemeraldbay.org/facilities/#1599675911977-3b4e7ad1-d67e>
- Access to world class waterfront and the rugged West End of Catalina Island.
- Use of facilities and recreational equipment during off hours.
- Training opportunities include American Red Cross with CPR/First Aid/Waterfront components and Catalina Naturalist.

**Qualifications:**

- Passion for outdoors and education
- High school degree or equivalent
- 18+ (21+ preferred)
- Strong swimmer
- American Red Cross Lifeguard Certified preferred (training provided if not certified)
- Previous experience working with youth
- Flexibility as job demands can change quickly
- Ability to work long, physically and mentally demanding days which include a variety of land and water-based activities
- Self-starter, able to work independently and in a group
- Desire to learn and grow professionally and contribute to a growing program
- Ability to pass background check

**To Apply:**

- Send the following to Program Director Burton Miller at [burton.miller@scouting.org](mailto:burton.miller@scouting.org)
  - Resume
  - Cover Letter
  - Three professional references